



CHECKLIST

		LIST/SALE
1.	MLS Full Agent Report	____/____
2.	Listing:	
	a. Residential Exclusive Right to Sell (TAR1101)/Lease (TAR1102)	____/____
3.	Buyers:	
	a. Residential Buyer/Tenant Rep Agreement (TAR1501)	____/____
	b. General Information and Notice to a Buyer (TAR1506)	____/____
	c. Info About Property Insurance (TAR2508)	____/____
4.	Contract:	
	a. 1 to 4 Family Res (TAR1601)/Res Lease Contract (TAR2001)	____/____
	b. New Homes Contract/Other	____/____
5.	Amendments/Notices: (check all that apply)	
	a. Listing (TAR1404)/Contract (TAR1903/S)	____/____
	b. Intermediary	____/____
	c. IABS (TAR2501)	____/____
	d. Consumer Information (TAR2503)	____/____
	e. Sellers Disclosure Notice (TAR1406)	____/____
	- 100 Yr Flood (TAR1414)	____/____
	f. Add for Seller's Disc on LBP, 1978 Sell (TAR1906)/Lease (TAR2008)	____/____
	g. MUD Disclosure (400)	____/____
	h. Seller's Survey	____/____
	i. T47 Seller's Affidavit (TAR1907)	____/____
	j. Inspection (TAR2506) (and copy of pg w/Inspectors name and number)	____/____
	k. Environment Assessment, etc. (TREC 28-1)	____/____
	i. Broker Notice to Buyer/Tenant (410)	____/____
	j. Buyer's Walk Through (TAR1925)	____/____
	k. Copy of Checks	____/____
	l. Referral (TEXdot)	____/____
6.	CDA (TEXdot)	____/____